

Workers Compensation Claim (Sodexo Live! employee injury)

Sodexo Live! Employee Injured



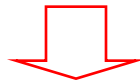
Immediately

- Take necessary action to prevent further accidents
- Notify Manager or Supervisor ASAP
- Secure Medical Attention if EMERGENCY



ASAP SUPERVISOR

- Call to report claim with employee (Supervisor and Employee present)
 - Phone at 1-888-872-5676
(Intake coordinator will take claim information and transfer to Nurse for TRIAGE)
- Complete Incident Investigation Form and send to Julian Graham



Post Accident

- Follow up with employee
- Follow RTW Coordinator
- Maintain communication with and/or adjuster