



## JURY DUTY PAYMENT ACKNOWLEDGEMENT

I understand that Sodexo Live! will compensate employees on jury duty by paying the difference between an employee's base pay and any compensation received for jury duty. I am required by the policy to deliver the notice or subpoena received from the Court/Clerk for jury duty to the Company, together with a statement of amounts paid by the courts for jury duty.

Sodexo Live! will issue paychecks in an amount equal to regular base pay, less amounts received for jury duty.

---

Employee Signature

---

Date

Print Name: \_\_\_\_\_

Completed Form Received:

---

Signature

---

Date

Print Name: \_\_\_\_\_

Location Name: \_\_\_\_\_

Location #: \_\_\_\_\_