



JURY DUTY PAYMENT ACKNOWLEDGEMENT

I understand that Sodexo Live! will compensate employees on jury duty by paying the difference between an employee's base pay and any compensation received for jury duty. I am required by the policy to deliver the notice or subpoena received from the Court/Clerk for jury duty to the Company, together with a statement of amounts paid by the courts for jury duty.

Sodexo Live! will issue paychecks in an amount equal to regular base pay, less amounts received for jury duty.

Employee Signature

Date

Print Name: _____

Completed Form Received:

Signature

Date

Print Name: _____

Location Name: _____

Location #: _____